

## E-Tutorial

1. Important Information on “Request for Resolution” for Taxpayer.
2. Brief Steps for “Raising Request for Resolution”.
3. Pictorial Guide for “Raising Request for Resolution”.
4. Pictorial Guide for “Resolution Tracking” .



TDS  
Centralized Processing Cell

# 1. Important Information on “Request for Resolution”

- Only a Registered Taxpayer can avail the facility of raising “**Request for Resolution**” under “**Request for Resolution Tab**” at Taxpayer Login.
- This functionality is available from “**Assessment Year 2013-14**” onwards.
- Taxpayer can upload the relevant documents along with the query. Size of the file should not be more than **2 MB**.

## Following are the Status of Ticket after raising “Request for Resolution” .

- **Open**– This Ticket is with Deductor / Assessing Officer (AO) and will be responded within the prescribed SLA .
- **In-Progress**–Clarification has been provided by deductor/AO .
- **Clarification Requested** –Clarification has been requested by deductor. Please note that tickets with status as – ‘Clarification Requested’ -will be closed if clarification is not received within 30 calendar days and such tickets cannot be reopened by you.
- **Request for Closure**- Clarification has been provided by deductor and has been sent to you for closure. Please note that tickets with status as – ‘Request for Closure’ -will be closed if no action is taken on the ticket within 30 calendar days and such tickets cannot be reopened by you .
- **Closed**–Ticket has been closed by you or auto-closed by system as no action has been taken by you within the stipulated time.

## 2. Brief Steps for “Raising Request for Resolution”

- **Step 1** : Login to TRACES website with your “**User ID**”, “**Password**” and the “**Verification Code**”.
- **Step 2** : Landing page will be displayed, Click on “**Request for Resolution**” tab to raise the request.
- **Step 3**: Select “Request Category” , “Assessment Year” and “TAN of Deductor / Collector” for which Request for Resolution is required to be raised. Taxpayer can Select suitable category from the drop down list :
  - **Unable to view Form 26AS/Annual Tax Statement.**
  - **Transaction details Missing.**
  - **Transaction details Mismatch.**
  - **Transactions not for my PAN.**
  - **TRACES Download TDS Certificate Not Issued.**
- **Step 4** : On successful submission of the request, a unique “**Ticket number**” will be generated.
- **Step 5** : In order to track the status of the request Taxpayer can Click on “**Resolution Tracking**” available under “**Request for Resolution**” tab.
- **Step 6** : Taxpayer can track the request through “**Search Option1**” and “**Search Option2**”.

# 3 . Pictorial guide for “Raising Request for Resolution”

Step 1 : Login to TRACES website with your “User ID”, “Password” and the “Verification Code”

The screenshot shows the TRACES website login interface. At the top left is the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). At the top right is the Government of India Income Tax Department logo. The navigation bar includes Home, Deductor, Tax Payer, PAO, and Help. The main content area has a 'Login' section with radio buttons for Deductor, Taxpayer (selected), and PAO. Below are input fields for User Id\*, Password\*, PAN for Tax Payer, and Verification Code\*. A CAPTCHA image shows the text 'C3WAA'. A 'Login' button is at the bottom. Callouts provide instructions: 'Click on Taxpayer' points to the selected radio button; 'Click on help icon next to each field for more details' points to question mark icons; 'Enter user id and password' points to the User Id and Password fields; 'PAN will be auto-populated.' points to the PAN field; 'Click on Login to proceed further' points to the Login button. A 'Help' icon is circled with a callout: 'For more details on any screen, click on Help icon'. A 'Common Note' section on the right states: 'This website uses cookies to maintain user preference and session information. Disabling cookies in your browser might not allow you to perform certain activities'.

# 3 . Pictorial guide for “Raising Request for Resolution”

Step 2 : Landing page will be displayed, Click on “Request for Resolution” tab to raise the request.

The screenshot shows the TRACES portal landing page. At the top left is the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). At the top right is the Government of India Income Tax Department logo. A navigation bar contains tabs: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. The 'Request for Resolution' tab is highlighted in blue, and a callout bubble points to it with the text: "Click on 'Request for Resolution' to raise the request". Below the navigation bar, there are three main sections: 'Quick Links' (Form 16B/16C/16D, Update Communication Details, Salary Details, Pension Details, Change Password), 'Welcome to TRACES!' (description of the application and a list of functionalities: View and download Form 26AS/Annual Tax Statement, Profile, Update Communication Details, Form 26QB/26QC/26QD Correction), and 'Customer Care' (Toll-Free: 1800 103 0344, 0120 4814600). A 'User Login Details' section is also visible at the bottom right.

# 3 . Pictorial guide for “Raising Request for Resolution”

Step 3 : Select “Request Category” , “Assessment Year” and “TAN of Deductor / Collector” for which Request for Resolution is required to be raised

Select “Request Category”, select “Assessment Year” and “TAN of the Deductor/Collector”.

Click on “Go” to initiate the Request.

**TDS** Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System | Government of India Income Tax Department

My Home | Statements/Forms | View/ Verify Tax Credit | **Request for Resolution** | Downloads | Profile

Request Category: --Select--  
Assessment Year of Form 26AS\* /Annual Tax Statement: --Select--  
TAN of Deductor / Collector: [ ] [Go]

**Category :**  
**Unable to View Form** - Select this if you are not able to view Form 26AS / Annual Tax Statement  
**Transaction Details Missing** - Select this if transaction has been made and it is missing in Form 26AS / Annual Tax Statement  
**Transaction Details Mismatch** - Select this if transaction appears in Form 26AS / Annual Tax Statement with incorrect details for same TAN  
**Transaction Not For My PAN** -Select this if Form 26AS / Annual Tax Statement contains transaction(s) that do not belong to you  
**Traces Downloaded TDS Certificate Not Issued** -Select this if Deductor / Collector has not issued Tax Certificate for Form 16 / Form 16A

1 If there are any changes in your name, date of birth / incorporation and / or address as mentioned above, you may submit request for corrections in PAN data. Refer [www.tin-nsdl.com](http://www.tin-nsdl.com) for more details

1 Request for Resolution on portal can be raised only for Part A and Part B of Form 26AS /Annual Tax Statement

# 3 . Pictorial guide for “Raising Request for Resolution”

## a) Raising Request for Resolution : In case “Unable to view Form 26AS/Annual Tax Statement”

**TDS** Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System | Government of India Income Tax Department

My Home | Statements/Forms | View/ Verify Tax Credit | **Request for Resolution** | Downloads | Profile | Help

**Request for Resolution**

Request Category:  Assessment Year of Form 26AS\* /Annual Tax Statement:  TAN of Deductor / Collector:

**Category :**

- Unable to View Form 26AS/Annual Tax Statement** -Select this if you are not able to view Form 26AS / Annual Tax Statement
- Transaction Details Missing** - Select this if transaction has been made and it is missing in Form 26AS / Annual Tax Statement
- Transaction Details Mismatch** - Select this if transaction appears in Form 26AS / Annual Tax Statement with incorrect details for same TAN
- Transaction Not For My PAN** -Select this if Form 26AS / Annual Tax Statement contains transaction(s) that do not belong to you
- Traces Downloaded TDS Certificate Not Issued** -Select this if Deductor / Collector has not issued Tax Certificate for Form 16 / Form 16A

**Info:** If there are any changes in your name, date of birth / incorporation and / or address as mentioned above, you may submit request for corrections in PAN data. Refer [www.tin-nsdl.com](http://www.tin-nsdl.com) for more details

**Info:** Request for Resolution on portal can be raised only for Part A and Part B of Form 26AS /Annual Tax Statement

# 3 . Pictorial guide for “Raising Request for Resolution”

## a) Raising Request for Resolution : In case “Unable to view Form 26AS/Annual Tax Statement”

The screenshot displays the 'Request for Resolution' page on the Income Tax Department portal. The navigation bar at the top includes 'My Home', 'Statements/Forms', 'View/ Verify Tax Credit', 'Request for Resolution' (highlighted), 'Downloads', and 'Profile'. A 'Help' button is visible in the top right corner.

The main heading is 'Request for Resolution - Unable to View Form 26AS / Annual Tax Statement'. Below this, there are three informational messages:

- Request for Resolution on portal can be raised only for Part A and Part B of Form 26AS /Annual Tax Statement.
- It is mandatory to either enter comments or attach supporting documents
- Allowed Special Characters are space, single quotes, &, double quotes, comma, forward slash, hyphen,semicolon and dot

The form contains the following fields and elements:

- Enter Comments for Ticket (Maximum 1000 characters):** A large text area for entering comments. A callout bubble points to this area with the text: "Taxpayer can enter Comments for ticket here."
- 1000 characters remaining:** A status indicator below the comment field.
- Attach Supporting Documents:** A section with an 'Add Attachment' button. A callout bubble points to this button with the text: "Taxpayer can add the attachments here."
- Note-You are advised to attach supporting documents**
- Please attach the supporting documents in .doc, .docx, .xls, .xlsx, .pdf, .zip formats only. The file size must not be more than 2 MB**
- Submit:** A button at the bottom of the form.

# 3 . Pictorial guide for “Raising Request for Resolution”

## a) Raising Request for Resolution : In case “Unable to view Form 26AS/Annual Tax Statement”



It is mandatory to either enter comments or attach supporting documents

Allowed S

Enter Comme  
(Maximum 10

Upload

Click on 'Choose File' to select a file and then click on 'Proceed' to upload the document. Only one file can be uploaded

Verification Code\*   Click to refresh image

Enter text as in above image\*

Select a file to upload:\*

Click on " Browse " to select the required file to be uploaded

Attach Suppor

Note-You

Please attac  
2 MB

Submit

Close

# 3 . Pictorial guide for “Raising Request for Resolution”

## a) Raising Request for Resolution : In case “Unable to view Form 26AS/Annual Tax Statement”

The screenshot shows the 'Request for Resolution' page for 'Unable to View Form 26AS / Annual Tax Statement'. The page includes a navigation bar with 'Request for Resolution' highlighted, a 'Help' button, and a title 'Request for Resolution - Unable to View Form 26AS / Annual Tax Statement'. Three informational messages are displayed: 'Request for Resolution on portal can be raised only for Part A and Part B of Form 26AS /Annual Tax Statement', 'It is mandatory to either enter comments or attach supporting documents', and 'Allowed Special Characters are space, single quotes, &, double quotes, comma, forward slash, hyphen,semicolon and dot'. Below these is a text input field for 'Enter Comments for Ticket (Maximum 1000 characters)' with a '1000 characters remaining' indicator. An 'Attach Supporting Documents' section shows a file named 'Regression\_Test\_Suite\_Wel' with a 'Remove' button. Two more informational messages are present: 'Note-You are advised to attach supporting documents' and 'Please attach the supporting documents in .doc, .docx, .xls, .xlsx, .pdf, .zip formats only. The file size must not be more than 2 MB'. At the bottom, a 'Submit' button is circled with an annotation 'Click on “Submit”'. Another annotation 'Taxpayer can remove the attachment here.' points to the 'Remove' button.

### 3 . Pictorial guide for “Raising Request for Resolution”

Step 4 : On successful submission of the request, a unique “Ticket number” will be generated

The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) interface. At the top left, the TDS Centralized Processing Cell logo is visible. The TRACES logo and full name are in the center. On the top right, the Government of India Income Tax Department logo is present. A navigation bar below the logos contains several menu items: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution (highlighted in blue), Downloads, and Profile. The main content area shows a success message: "Request for Resolution Logged Successfully!". Below this, it states: "Your Request for Resolution has been logged with Ticket Number < 48504 > You can track the status of your Request for Resolution using the Ticket Number." An orange callout bubble points to the ticket number, containing the text: "Request Number will be generated after request is submitted."

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details are Missing ”

**TDS** Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

Government of India  
Income Tax Department

My Home | Statements/Forms | View/ Verify Tax Credit | **Request for Resolution** | Downloads | Profile

Help

**Request for Resolution**

Request Category\*  Assessment Year of Form 26AS\* /Annual Tax Statement  TAN of Deductor / Collector\*

**Category :**

- Unable to View Form 26AS/Annual Tax Statement** -Select this if you are not able to view Form 26AS / Annual Tax Statement
- Transaction Details Missing** - Select this if transaction has been made and it is missing in Form 26AS / Annual Tax Statement
- Transaction Details Mismatch** - Select this if transaction appears in Form 26AS / Annual Tax Statement with incorrect details for same TAN
- Transaction Not For My PAN** -Select this if Form 26AS / Annual Tax Statement contains transaction(s) that do not belong to you
- Traces Downloaded TDS Certificate Not Issued** -Select this if Deductor / Collector has not issued Tax Certificate for Form 16 / Form 16A

**i** If there are any changes in your name, date of birth / incorporation and / or address as mentioned above, you may submit request for corrections in PAN data. Refer [www.tin-nsdl.com](http://www.tin-nsdl.com) for more details

**i** Request for Resolution on portal can be raised only for Part A and Part B of Form 26AS /Annual Tax Statement

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details are Missing”

**TDS** Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

Government of India  
Income Tax Department

My Home | Statements/Forms | View/ Verify Tax Credit | **Request for Resolution** | Downloads | Profile

**Request for Resolution - Transaction Details Missing in Form 26AS / Annual Tax Statement**

Enter values in below table for missing transactions in Part A - TDS / Part B - TCS of in Form 26AS / Annual Tax Statement

Request for Resolution can be raised only against a single TAN of deductor / collector in one Request for Resolution ticket. To log Request for Resolution against multiple TANs, you must raise different tickets (one for each TAN)

**PART A - Details of Tax Deducted at Source**

TAN of Deductor*	Name of Deductor	Address of Deductor	Section Code Under Which Deduction Made	Transaction Date (dd-mmm-yyyy)	Amount Paid / credited(Rs.)*	Tax Deducted (TDS + Surcharge + EC)(Rs.)*
------------------	------------------	---------------------	---	--------------------------------	------------------------------	---

Add Row Edit Row

**PART B - Details of Tax Collected at Source**

TAN of Collector*	Name of Collector	Address of Collector	Section Code Under Which Collection Made	Transaction Date (dd-mmm-yyyy)	Amount Paid / Debited(Rs.)*	Tax Collected (TCS + Surcharge + EC)(Rs.)*
-------------------	-------------------	----------------------	--	--------------------------------	-----------------------------	--

Add Row Edit Row

ITR Acknowledgement Number

In case “Transactions Details are missing in 26AS/Annual Tax Statement “ Taxpayer can raise only one Ticket against a single TAN of deductor

**Note: Request for Resolution can be raised only against a single TAN of Deductor/ Collector in one Request for Resolution ticket. To submit Request for Resolution against multiple TAN’s Taxpayer must raise different tickets (One for Each TAN).**

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details are Missing”

My Home   Statements/Forms   View/ Verify Tax Credit   **Request for Resolution**   Downloads   Profile

**Request for Resolution - Transaction Details Missing in Form 26AS / Annual Tax Statement**

Enter values in below table for missing transactions in Part A - TDS / Part B - TCS of in Form 26AS / Annual Tax Statement

Request for Resolution can be raised only against a single TAN of deductor / collector in one Request for Resolution ticket. To log Request for Resolution against multiple TANs, you must raise different tickets (one for each TAN)

**PART A - Details of Tax Deducted at Source**

TAN of Deductor*	Name of Deductor	Address of Deductor	Section Code Under Which Deduction Made	Transaction Date*(dd-mm-yyyy)	Amount Paid / credited(Rs.)*	Tax Deducted (TI Surcharge + EC)
<a href="#">Add Row</a>	<a href="#">Edit Row</a>					

**PART B - Details of Tax Collected at Source**

TAN of Collector*	Name of Collector	Address of Collector	Section Code Under Which Collection Made	Transaction Date*(dd-mm-yyyy)	Amount Paid / Debited(Rs.)*	Tax Collected (TI Surcharge + EC)
<a href="#">Add Row</a>	<a href="#">Edit Row</a>					

It is mandatory to attach supporting documents:

Enter Comments for (Maximum 1000 characters)

1000 characters remaining

Attach Supporting Documents: [Add Attachment](#)

Please attach the supporting documents in .doc, .docx, .xls, .xlsx, .pdf, .zip formats only. The file size must not be more than 2 MB

**Note: Request for Resolution can be raised only against a single TAN of Deductor/ Collector in one Request for Resolution ticket. To submit Request for Resolution against multiple TAN's Taxpayer must raise different tickets (One for Each TAN).**

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details are Missing”

The screenshot displays the TDS TRACES portal interface. The main navigation bar includes 'My Home', 'Statements/Forms', 'View/ Verify Tax Credit', 'Request for Resolution' (highlighted), 'Downloads', and 'Profile'. A 'Help' button is visible in the top right. The central focus is a modal form titled 'Request for Resolution' with the following fields:

- TAN of Deductor \*
- Name of Deductor \*
- Address of Deductor \*
- Section Code Under Which Deduction Made --Select--
- Transaction Date \*
- Amount Paid / credited \*(Rs.)
- Tax Deducted (TDS + Surcharge + EC) \*(Rs.)

Below the form, there are sections for 'PART A - Details of Tax Deducted' and 'PART B - Details of Tax Collected', each with a table for entering TAN and amount. The form also includes 'Proceed' and 'Cancel' buttons at the bottom. An orange callout bubble points to the form with the text: "Fill the required details such as 'TAN of Deductor, Section code, Amount Paid/Credited, TDS deducted'."

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details are Missing”

The screenshot displays the TDS TRACES portal interface. At the top, the TDS Centralized Processing Cell logo and the TRACES (TDS Reconciliation Analysis and Correction Enabling System) logo are visible. The Government of India logo is also present. The navigation menu includes 'My Home', 'Statements/Forms', 'View/ Verify Tax Credit', 'Request for Resolution' (highlighted), 'Downloads', and 'Profile'. A 'Help' button is located on the right.

The main content area shows a 'Request for Resolution' form. The form is divided into two parts: 'PART A - Details of Tax Deductor' and 'PART B - Details of Tax Collector'. The 'Request for Resolution' form is currently open, showing the following fields:

- TAN of Deductor \*
- Name of Deductor \*
- Address of Deductor \*
- Section Code Under Which Deduction Made: 192A
- Transaction Date \*: 01-Jun-2015
- Amount Paid / credited \*(Rs.): 100000.00
- Tax Deducted (TDS + Surcharge + EC) \*(Rs.): 10000.00

Below the form, there are buttons for 'Proceed' and 'Cancel'. A callout bubble points to the 'Proceed' button with the text: "Click on 'Proceed'". Another callout bubble points to the 'Name of Deductor' and 'Address of Deductor' fields with the text: "Name & Address of the deductor will be auto populated as per the TAN database".

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details Missing”

The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) interface. At the top, there are logos for TDS Centralized Processing Cell and the Government of India Income Tax Department. A navigation menu includes 'My Home', 'Statements/Forms', 'View/ Verify Tax Credit', 'Request for Resolution' (highlighted), 'Downloads', and 'Profile'. A 'Help' button is also present.

The main heading is 'Request for Resolution - Transaction Details Missing in Form 26AS / Annual Tax Statement'. Below this, there are two informational messages:

- Enter values in below table for missing transactions in Part A - TDS / Part B - TCS of in Form 26AS / Annual Tax Statement
- Request for Resolution can be raised only against a single TAN of deductor / collector in one Request for Resolution ticket. To log Request for Resolution against multiple TANs, you must raise different tickets (one for each TAN)

**PART A - Details of Tax Deducted at Source**

TAN of Deductor*	Name of Deductor	Address of Deductor	Section Code Under Which Deduction Made	Transaction Date*(dd-mm-yyyy)	Amount Paid / credited(Rs.)*	Tax Deducted (TDS + Surcharge + EC)(Rs.)*
<input type="checkbox"/>						

[Add Row](#) [Edit Row](#)

**PART B - Details of Tax Collected at Source**

TAN of Collector*	Name of Collector	Address of Collector	Section Code Under Which Collection Made	Transaction Date*(dd-mm-yyyy)	Amount Paid / Debited(Rs.)*	Tax Collected (TDS + Surcharge + EC)(Rs.)*

[Add Row](#) [Edit Row](#)

An orange callout bubble points to the first row of the Part A table with the text: 'Details mentioned by Taxpayer will appear on the screen.'

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details Missing”

ITR Acknowledgement Number:

**It is mandatory to either enter comments or attach supporting documents**

**Allowed Special Characters are space, single quotes, &, double quotes, comma, forward slash, hyphen, semicolon and dot**

Enter Comments for Ticket  
(Maximum 1000 characters)

1000 characters remaining

Attach Supporting Documents [Add Attachment](#)

**Note-You are advised to attach supporting documents**

**Please attach the supporting documents in .doc, .docx, .xls, .xlsx, .ppt, .pptx, .zip formats only. The file size must not be more than 2 MB**

[Submit](#)

Callout 1: Taxpayer can enter Comments for ticket here.

Callout 2: Taxpayer can add the attachments here.

Callout 3: Click on "Submit".

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details Missing”

Request for Resolution - Upload to View Form 26AS

**Upload**

Click on 'Browse' to select a file and then click on 'Upload' to upload the document. Only one file can be uploaded

Verification Code\*

Click to refresh image

Enter text as in above image\*

Browse Upload Remove Clear

Uploads

Total files: 0 (N/A).

Close

an 2 MB

Request for

It is mandat

Enter Comments (Maximum 1000

Attach Supportin

Click on “ Browse “  
to select the  
required file to be  
uploaded

# 3 . Pictorial guide for “Raising Request for Resolution”

## b) Raising Request for Resolution : In case “Transaction Details Missing”

The screenshot displays a web interface for raising a request for resolution. A pop-up window titled "Upload" is open, showing a success message: "BFPPB3995E\_Q4\_2014-15.pdf of size 49256 bytes has been successfully uploaded to TRACES". A callout bubble points to this message with the text: "Success message will appear once the files gets uploaded successfully". Below the message, there is a "Close" button, which is also highlighted by a callout bubble with the text: "Click on 'close' to close the pop up window". The background interface includes a "Request for" section, an "Enter Comments (Maximum 1000)" text area, and a "Submit" button at the bottom.

### 3 . Pictorial guide for “Raising Request for Resolution”

Step 4 : On successful submission of the request, a unique “Ticket number” will be generated

The screenshot shows the TRACES portal interface. At the top, there is a navigation bar with links: Home | About Us | Contact Us | e-Tutorials | Related Links | Logout. A search bar is present with the text "Search In Keyword" and a search icon. To the right of the search bar are font size adjustment buttons (A A A) and a language dropdown menu set to "English".

The main header area contains the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). On the right side of the header is the Government of India logo and the text "Income Tax Department".

Below the header is a navigation menu with the following items: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution (highlighted with a blue callout bubble), Downloads, and Profile. A "Help" button is located on the right side of the page.

The main content area displays a message: "Request for Resolution Logged Successfully!". Below this message, it states: "Your Request for Resolution has been logged with Ticket Number <20917 > You can track the status of your Request for Resolution using the Ticket Number." An orange callout bubble points to the ticket number, containing the text: "Request Number will be generated after request is submitted."

# 3 . Pictorial guide for “Raising Request for Resolution”

## c) Raising Request for Resolution : In case “Transaction Details Mismatch”

**TDS** Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System | Government of India Income Tax Department

My Home | Statements/Forms | View/ Verify Tax Credit | **Request for Resolution** | Downloads | Profile

Help 1230 111

**Request for Resolution**

Request Category\*  Assessment Year of Form 26AS\* / Annual Tax Statement  TAN of Deductor / Collector\*

**Category :**

- Unable to View Form 26AS/Annual Tax Statement** -Select this if you are not able to view Form 26AS / Annual Tax Statement
- Transaction Details Missing** - Select this if transaction has been made and it is missing in Form 26AS / Annual Tax Statement
- Transaction Details Mismatch** - Select this if transaction appears in Form 26AS / Annual Tax Statement with incorrect details for same TAN
- Transaction Not For My PAN** -Select this if Form 26AS / Annual Tax Statement contains transaction(s) that do not belong to you
- Traces Downloaded TDS Certificate Not Issued** -Select this if Deductor / Collector has not issued Tax Certificate for Form 16 / Form 16A

**!** If there are any changes in your name, date of birth / incorporation and / or address as mentioned above, you may submit request for corrections in PAN data. Refer [www.tin-nsdl.com](http://www.tin-nsdl.com) for more details

**!** Request for Resolution on portal can be raised only for Part A and Part B of Form 26AS /Annual Tax Statement

# 3 . Pictorial guide for “Raising Request for Resolution”

## c) Raising Request for Resolution : In case “Transaction Details Mismatch”

**Request for Resolution - Transaction Details Mismatch in Form 26AS / Annual Tax Statement**

**1** Enter values in below table for correcting transactions with mismatch in Part A - TDS / Part B - TCS of Form 26AS / Annual Tax Statement

**1** Request for Resolution can be raised only against a single TAN of deductor / collector in one Request for Resolution ticket. To log Request for Resolution against multiple TANs, you must raise different tickets (one for each TAN)

**PART A - Details of Tax Deducted at Source**

Name of Deductor	TAN of Deductor	Section Under Which Deduction Made	Transaction Date(dd-mm-yyyy)	Amount Paid / credited(Rs.)	Tax Deducted (TDS + Surcharge + EC)(Rs.)	Transaction Date	Amount Paid / credited(Rs.)	Tax Deducted (TDS + Surcharge + EC)(Rs.)	Section Under Which Deduction Made	ITR Acknowledgement Number
------------------	-----------------	------------------------------------	------------------------------	-----------------------------	--	------------------	-----------------------------	--	------------------------------------	----------------------------

[Edit Row](#)

**PART B - Details of Tax Collected at Source**

Name of Collector	TAN of Collector	Section Under Which Collection Made	Transaction Date(dd-mm-yyyy)	Amount Paid / Debited(Rs.)	Tax Collected (TCS + Surcharge + EC)(Rs.)	Transaction Date	Amount Paid / Debited(Rs.)	Tax Collected (TCS + Surcharge + EC)(Rs.)	Section Under Which Collection Made	ITR Acknowledgement Number
-------------------	------------------	-------------------------------------	------------------------------	----------------------------	---	------------------	----------------------------	---	-------------------------------------	----------------------------

[Edit Row](#)

**1** It is mandatory to either enter comments or attach supporting documents

Transaction Details will appear as per the Form-26AS/ATS. Taxpayer can Edit row and Enter values for correcting transactions with mismatch Part A / Part B-TCS of Form 26AS/Annual Tax Statement



### 3 . Pictorial guide for “Raising Request for Resolution”

Step 4 : On successful submission of the request, a unique “Ticket number” will be generated

The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) interface. At the top left, the TDS Centralized Processing Cell logo is visible. The TRACES logo and full name are in the center. On the top right, the Government of India Income Tax Department logo is present. A navigation bar contains links for 'My Home', 'Statements/Forms', 'View/ Verify Tax Credit', 'Request for Resolution' (highlighted in blue), 'Downloads', and 'Profile'. A 'Help' button is located on the right side. The main content area shows a success message: 'Request for Resolution Logged Successfully! Your Request for Resolution has been logged with Ticket Number < 48504 > You can track the status of your Request for Resolution using the Ticket Number.' An orange callout bubble points to the ticket number with the text: 'Request Number will be generated after request is submitted.'

# 3 . Pictorial guide for “Raising Request for Resolution”

## d) Raising Request for Resolution : In case “Transaction Not For My PAN”

**TDS** Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

Government of India  
Income Tax Department

My Home | Statements/Forms | View/ Verify Tax Credit | **Request for Resolution** | Downloads | Profile

Help

**Request for Resolution**

Request Category\*  Assessment Year of Form 26AS\* / Annual Tax Statement  TAN of Deductor / Collector\*

**Category :**

- Unable to View Form 26AS/Annual Tax Statement** -Select this if you are not able to view Form 26AS / Annual Tax Statement
- Transaction Details Missing** - Select this if transaction has been made and it is missing in Form 26AS / Annual Tax Statement
- Transaction Details Mismatch** - Select this if transaction appears in Form 26AS / Annual Tax Statement with incorrect details for same TAN
- Transaction Not For My PAN** -Select this if Form 26AS / Annual Tax Statement contains transaction(s) that do not belong to you
- Traces Downloaded TDS Certificate Not Issued** -Select this if Deductor / Collector has not issued Tax Certificate for Form 16 / Form 16A

**Info** If there are any changes in your name, date of birth / incorporation and / or address as mentioned above, you may submit request for corrections in PAN data. Refer [www.tin-nsdl.com](http://www.tin-nsdl.com) for more details

**Info** Request for Resolution on portal can be raised only for Part A and Part B of Form 26AS /Annual Tax Statement

### 3 . Pictorial guide for “Raising Request for Resolution”

#### d) Raising Request for Resolution : In case “Transaction Not For My PAN”

**i** Request for Resolution can be raised only against a single TAN of deductor / collector in one Request for Resolution ticket. To log Request for Resolution against multiple TANs, you must raise different tickets (one for each TAN)

##### PART A - Details of Tax Deducted at Source

Name of Deductor	TAN of Deductor	Section Under Which Deduction Made	Transaction Date	Status of Booking	Date of Booking	Amount Paid / credited(Rs.)	Tax Deducted (TDS + Surcharge + EC)(Rs.)	TDS Deposited(Rs.)	Remarks (in case of reversals)
------------------	-----------------	------------------------------------	------------------	-------------------	-----------------	-----------------------------	--	--------------------	--------------------------------

##### PART B - Details of Tax Collected at Source

Name of Collector	TAN of Collector	Section Under Which Collection Made	Transaction Date	Status of Booking	Date of Booking	Amount Paid , Debited(Rs.)	Tax Collected (TCS + Surcharge + EC)(Rs.)	TCS Deposited (Rs.)	Remarks (in case of reversals)
-------------------	------------------	-------------------------------------	------------------	-------------------	-----------------	----------------------------	---	---------------------	--------------------------------

**i** It is mandatory to either enter comments or attach supporting documents

**i** Allowed Special Characters are space, single quotes, &, double quotes, comma, forward slash, hyphen,semicolon and dot

Transaction Details will appear as per the 26AS/Annual Tax statement. Taxpayer can Select row(s) for which transaction in Form 26AS/Annual Tax Statement is not for PAN.

### 3 . Pictorial guide for “Raising Request for Resolution”

#### d) Raising Request for Resolution : In case “Transaction Not For My PAN”

The screenshot shows a web form for raising a request for resolution. It includes several sections and callouts:

- Instructions:**
  - It is mandatory to either enter comments or attach supporting documents.
  - Allowed Special Characters are space, single quotes, &, double quotes, comma, forward slash, hyphen, semicolon and dot.
- Comments Section:**
  - Label: Enter Comments for Ticket (Maximum 1000 characters)
  - Field: A large empty text area for entering comments.
  - Callout: Taxpayer can enter Comments for ticket here.
  - Character count: 1000 characters remaining
- Attachments Section:**
  - Label: Attach Supporting Documents
  - Button: Add Attachment
  - Callout: Taxpayer can add the attachments here.
  - Note: Note-You are advised to attach supporting documents
  - Instructions: Please attach the supporting documents in .doc, .docx, .xls, .xlsx, .pdf, .zip formats only. The file size must not be more than 2 MB
- Submit Button:**
  - Button: Submit
  - Callout: Click on “Submit” .

### 3 . Pictorial guide for “Raising Request for Resolution”

Step 4 : On successful submission of the request, a unique “Ticket number” will be generated

The screenshot shows the TDS TRACES portal interface. At the top left is the TDS Centralized Processing Cell logo. In the center is the TRACES logo with the text "TDS Reconciliation Analysis and Correction Enabling System". At the top right is the Government of India Income Tax Department logo. Below the logos is a navigation menu with options: "My Home", "Statements/Forms", "View/ Verify Tax Credit", "Request for Resolution" (highlighted), "Downloads", and "Profile". On the right side, there is a "Help" button and a date "1, 04.24 PM". The main content area displays a message: "Request for Resolution Logged Successfully! Your Request for Resolution has been logged with Ticket Number < using the Ticket Number. You can track the status of your Request for Resolution". An orange callout bubble points to the text "Request Number will be generated after request is submitted."

# 3 . Pictorial guide for “Raising Request for Resolution”

## e) Raising Request for Resolution : In case “TRACES Download TDS Certificate Not Issued”

The screenshot displays the TDS TRACES portal interface. At the top, there are logos for TDS Centralized Processing Cell and TRACES (TDS Reconciliation Analysis and Correction Enabling System), along with the Government of India Income Tax Department logo. A navigation bar contains links for My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution (highlighted), Downloads, and Profile. A yellow Help button is also present.

The main heading is "Request for Resolution". Below it is a form with the following fields:

- Request Category\*:
- Assessment Year of Form 26AS\* /Annual Tax Statement:
- TAN of Deductor / Collector\*:
- Go button

Below the form, the "Category :" section lists several options:

- Unable to View Form 26AS/Annual Tax Statement -Select this if you are not able to view Form 26AS / Annual Tax Statement
- Transaction Details Missing - Select this if transaction has been made and it is missing in Form 26AS / Annual Tax Statement
- Transaction Details Mismatch - Select this if transaction appears in Form 26AS / Annual Tax Statement with mismatched details
- Transaction Not For My PAN -Select this if Form 26AS / Annual Tax Statement contains transaction(s) that do not belong to my PAN
- Traces Downloaded TDS Certificate Not Issued** -Select this if Deductor / Collector has not issued TDS Certificate

Two callouts provide instructions:

- One callout points to the "Go" button with the text: "Click on 'Go' to initiate the Request".
- Another callout points to the selected category with the text: "Select 'Request Category- TRACES Download TDS Certificate Not Issued', select 'Assessment Year' and 'TAN of the Deductor / Collector'".

At the bottom, there are two informational messages:

- 1 If there are any changes in your name, date of birth / incorporation and / or address as mentioned in your PAN card, please update the same on the portal. For more details visit [www.tin-nsdl.com](http://www.tin-nsdl.com)
- 1 Request for Resolution on portal can be raised only for Part A and Part B of Form 26AS /Annual Tax Statement

# 3 . Pictorial guide for “Raising Request for Resolution”

## e) Raising Request for Resolution : In case “TRACES Download TDS Certificate Not Issued”

**Request for Resolution - Tax Certificate (Form 16 / Form 16A / Form 27D) Not Issued**

Select / enter details to submit Request for Resolution if deductor / collector has not issued your Tax Certificate for Form 16 / Form 16A / Form 27D

Request for Resolution can be raised only against a single TAN of deductor / collector in one Request for Resolution ticket. To log Request for Resolution against multiple TANs, you must raise different tickets (one for each TAN)

Form *	Financial Year	Quarter	TAN of Deductor / Collector *	Name of Deductor / Collector	Address of Deductor / Collector
--Select--	2015-16	--Select--			

It is mandatory to either enter comments or attach supporting documents

Enter Comments (Maximum 1000 characters)

1000 characters remaining

Attach Supporting Documents [Add Attachment](#)

**Callout 1:** Select Form Type, "Financial Year", "Quarter" and "TAN of the Deductor / Collector".

**Callout 2:** Name & Address of the deductor will be auto populated as per the TAN database.

**Note: Request for Resolution can be raised only against a single TAN of Deductor/ Collector in one Request for Resolution ticket. To submit Request for Resolution against multiple TAN's Taxpayer must raise different tickets (One for Each TAN).**

# 3 . Pictorial guide for “Raising Request for Resolution”

## e) Raising Request for Resolution : In case “TRACES Download TDS Certificate Not Issued”

**Request for Resolution can be raised only against a single TAN of deductor / collector in one Request for Resolution ticket. To log Request for Resolution against multiple TANs, you must raise different tickets (one for each TAN)**

Form *	Financial Year	Quarter	TAN of Deductor / Collector *	Name of Deductor / Collector	Address of Deductor / Collector
FORM 16 ▼	2015-16	--Select-- ▼			

**It is mandatory to either enter comments or attach supporting documents**

Enter Comments for Ticket (Maximum 1000 characters)

Tax Certificate (Form 16 / Form 16A / Form 27D) Not Issued

942 characters remaining

Attach Supporting Documents [Add Attachment](#)

**Note-You are advised to attach supporting documents**

**Please attach the supporting documents in .doc, .docx, .xls, .xlsx, .pdf, .zip formats only. The file size must not be more than 2 MB.**

[Submit](#)

Taxpayer can enter Comments for ticket here.

Taxpayer can add the attachments here.

Click on “Submit” .

# 3 . Pictorial guide for “Raising Request for Resolution”

Step 4 : On successful submission of the request, a unique “Ticket number” will be generated

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India logo and the Income Tax Department name are also visible. A horizontal menu contains several options: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution (highlighted in blue), Downloads, and Profile. A Help button is located on the right side. The main content area shows a message: "Request for Resolution Logged Successfully! Your Request for Resolution has been logged with Ticket Number [redacted] > You can track the status of your Request for Resolution using the Ticket Number." An orange callout bubble points to the message with the text: "Request Number will be generated after request is submitted."

### 3 . Pictorial guide for “Resolution Tracking”

Step 5 : In order to track the status of the request Taxpayer can Click on “Resolution Tracking” available under “Request for Resolution” tab.

The screenshot shows the TRACES (TDS Reconciliation Analysis and Correction Enabling System) portal. At the top, there is a navigation bar with links like Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar and language selector (English) are also present. The main header features the TDS logo and the TRACES logo. Below the header is a menu with tabs: My Home, Statements/Forms, Credit, Request for Resolution, Downloads, and Profile. The 'Request for Resolution' tab is active, and its dropdown menu is open, showing 'Request for Resolution' and 'Resolution Tracking'. A callout box points to 'Resolution Tracking' with the text: 'Click on “Resolution Tracking” under “Request for Resolution” tab.' Below the menu, there are three main sections: 'Quick Links' with links for Form 16B/16C/16D, Update Communication Details, Salary Details, Pension Details, and Change Password; 'Welcome to TRACES!' with a description of the system and a list of functionalities including viewing Form 26AS, profile management, update communication details, and form correction; and 'Customer Care' with toll-free numbers (1800 103 0344 and 0120 4814600) and a 'User Login Details' section.

# 3 . Pictorial guide for “Resolution Tracking”

Step 6 : Taxpayer can track the request through “Search Option1” and “Search Option2”

The screenshot displays the TDS TRACES portal interface. At the top left is the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). At the top right is the Government of India Income Tax Department logo. A navigation bar contains links for My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution (highlighted), Downloads, and Profile. A yellow Help button is located on the right. The main heading is "Resolution Tracking".

**Search Option 1**

Ticket Number\*

**Search Option 2**

Ticket Status\*  Ticket Creation Date (dd-mm-yy) From\*  To\*

An orange callout bubble points to the "Ticket Creation Date" field in Search Option 2, containing the text: "Taxpayer can track the request through “Search Option1” and “Search Option2”."

# 3 . Pictorial guide for “Resolution Tracking”

Step 6 (Contd.) : Ticket status will be “Open” when request is submitted.

The screenshot displays the TDS TRACES portal interface. At the top, there are logos for TDS (Centralized Processing Cell) and TRACES (TDS Reconciliation Analysis and Correction Enabling System), along with the Government of India Income Tax Department logo. A navigation bar includes links for My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution (highlighted), Downloads, and Profile. The main heading is "Resolution Tracking".

There are two search options:

- Search Option 1:** A text input field for "Ticket Number\*" containing "20917" and a "Go" button.
- Search Option 2:** A dropdown menu for "Ticket Status\*" set to "--Select--", and date pickers for "Ticket Creation Date (dd-mmm-yyyy)" with "From\*" and "To\*" fields.

Below the search options is a "Ticket Summary" section with an information icon and the text "Click on a row to proceed".

Ticket Number	Request Category	Ticket Creation Date	Ticket Status
20917	Transaction Details Missing	06-Jan-2016	Open

At the bottom, there is an information icon and the text "Request for Resolution raised during past six months can be viewed", and a "View Ticket Details" button.

A callout bubble points to the "Open" status in the table, containing the text: "Ticket status will be 'Open' when Taxpayer will submit the request."

### 3 . Pictorial guide for “Resolution Tracking”

Step 6 (Contd.) : Ticket status will be “In Progress” when Clarification has been provided by Deductor/AO.

**Resolution Tracking**

**Search Option 1**

Ticket Number\*  [Go](#)

**Search Option 2**

Ticket Status\*  Ticket Creation Date (dd-mmm-yyyy) From\*

**Ticket Summary**

[Click on a row to proceed](#)

Ticket Number	Request Category	Ticket Creation Date	Ticket Status	Last Updated by / Assigned To
48603	Transaction Details Missing	03-May-2018	In Progress	Taxpayer / AO

[View Ticket Details](#)

Request for Resolution raised on 03-May-2018. 30 days can be viewed

**Annotations:**

- Click “View Ticket Details”.
- Ticket status will be “In Progress” when Clarification has been provided by Deductor/AO

# 3 . Pictorial guide for “Resolution Tracking”

Step 6 (Contd.) : Taxpayer can View the Ticket details once the status changed to “Closed” status.

The screenshot displays the 'Resolution Tracking' web interface. At the top right, there is a 'Help' button. The main heading is 'Resolution Tracking'. Below this, there are two search options. 'Search Option 1' has a text input for 'Ticket Number' with the value '48602' and a 'Go' button. 'Search Option 2' has a dropdown for 'Ticket Status' (set to '--Select--'), a date range for 'Ticket Creation Date (dd-mmm-yyyy)' with 'From' and 'To' fields, and a 'Go' button. Below the search options is a 'Ticket Summary' section with an information icon and the text 'Click on a row to proceed'. A table with five columns is shown: 'Ticket Number', 'Request Category', 'Ticket Creation Date', 'Ticket Status', and 'Last Updated by / Assigned To'. The first row contains the values: '48602', 'Unable to...', '03-May-2018', 'Closed', and 'Auto Closed / Closed by Taxpayer / Closed By AO'. Below the table, there is another information icon and the text 'Request for Resolution raised during...'. At the bottom left, there is a 'View Ticket Details' button. Two orange callout boxes provide instructions: one points to the 'View Ticket Details' button with the text 'Click “View Ticket Details”.' and the other points to the 'Closed' status in the table with the text 'Taxpayer can view the ticket details once the status changed to “Closed”.'

**Resolution Tracking**

**Search Option 1**

Ticket Number\* 48602 [Go](#)

**Search Option 2**

Ticket Status\* --Select-- Ticket Creation Date (dd-mmm-yyyy) From\* To\* [Go](#)

**Ticket Summary**

Click on a row to proceed

Ticket Number	Request Category	Ticket Creation Date	Ticket Status	Last Updated by / Assigned To
48602	Unable to...	03-May-2018	Closed	Auto Closed / Closed by Taxpayer / Closed By AO

Request for Resolution raised during...

[View Ticket Details](#)

Click “View Ticket Details”.

Taxpayer can view the ticket details once the status changed to “Closed”.

### 3 . Pictorial guide for “Resolution Tracking”

Step 6 (Contd.) : “Clarification Requested” status will reflect when Clarification has been requested by Deductor.

The screenshot displays the 'Resolution Tracking' interface. At the top right, there is a 'Help' button. The main heading is 'Resolution Tracking'. Below this, there are two search options. 'Search Option 1' has a text input for 'Ticket Number' with the value '48603' and a 'Go' button. 'Search Option 2' has a dropdown for 'Ticket Status' set to '--Select--', a date range for 'Ticket Creation Date (dd-mmm-yyyy)' with 'From' and 'To' fields, and a calendar icon. Below the search options is a 'Ticket Summary' section with an information icon and the text 'Click on a row to proceed'. A table with the following data is shown:

Ticket Number	Request Category	Ticket Creation Date	Ticket Status	Last Updated by / Assigned To
48603	Transaction Details Missing	03-May-2018	Clarification Requested	Deductor

Below the table, there is another information icon and the text 'Request for Resolution raised... months can be viewed'. A 'View Ticket Details' button is located at the bottom left. Two callout boxes are present: one pointing to the 'View Ticket Details' button with the text 'Click “View Ticket Details”.' and another pointing to the 'Clarification Requested' status in the table with the text '“Clarification Requested” status will reflect when Clarification has been requested by Deductor.'

### 3 . Pictorial guide for “Resolution Tracking”

Step 6 (Contd.) : “Provide Clarification” button will be enabled only if Ticket Status is “Clarification Requested”

**Ticket Details**

<b>Ticket Number</b>	48603	<b>Ticket Creation Date</b>	03-May-2018
<b>Request Category</b>	Transaction Details Missing	<b>Current Ticket Status</b>	Clarification Requested
<b>Assessment Year</b>	2015-16		

**Ticket Summary**

26AS Part	TAN of Deductor / Collector	Name of Deductor / Collector	Address of Deductor / Collector	Section Under Which Deduction / Collection Made	Transaction Date(dd-mm-yyyy)	Amount paid credited / Debited(Rs.)	Tax Deducted (TDS + Surcharge + EC) / Tax Collected (TCS + Surcharge + EC)(Rs.)	ITR Acknowledgement Number
A		E-FAB CABLES PRIVATE LIMITED	9 PAPPAMMAL LAYOUT PALAYUR PAPANACKEN PALAYAM COIMBATORE TAMILNADU 641007	193	02-May-2018	1,500.00	150.00	-

Page 1 of 1 View 1 - 1 of 1

**Ticket History**

Date	Remarks	Ticket Status	Updated by / Assigned To
03-May-2018	Please provide clarification	Clarification Requested	Deductor
03-May-2018	sfasf	Open	Deductor / AO

Page 1 of 1 View 1 - 2 of 2

Reopen Request **Provide Clarification** Close Request

**Ticket Status**

'Provide Clarification ' button will be enabled only if Ticket Status is 'Clarification Requested'.

### 3 . Pictorial guide for “Resolution Tracking”.

Step 6 (Contd.) : “Request for Closure” status will reflect when clarification has been provided by Deductor and has been sent to Taxpayer for closure.

**Resolution Tracking**

**Search Option 1**

Ticket Number\*

**Search Option 2**

Ticket Status\*  Ticket Creation Date (dd-mmm-yyyy) From\*

**Ticket Summary**

Click on a row to proceed

Ticket Number	Request Category	Ticket Creation Date	Ticket Status	Last Updated by / Assigned To
48606	Transaction Details Missing	03-May-2018	Request for Closure	Deductor

Request for Resolution raised during past six months can be viewed

[View Ticket Details](#)

*Note: A callout bubble points to the "Request for Closure" status in the table, stating: "Request for Closure" status will reflect when clarification has been provided by Deductor and has been sent to Taxpayer for closure.*

# THANK YOU

## Please Note:

- 1) **For Feedback** : You can share your feedback on [contactus@tdscpc.gov.in](mailto:contactus@tdscpc.gov.in)
- 2) **For any Query** : You can raise your concern on “Request for Resolution” as Online Grievance on TRACES Website.
- 3) **For any query related to website:** You can raise your concern on below mentioned numbers  
Toll Free Number - 1800103 0344  
Land Line Number - 0120 4814600